



## Wing & Ivinghoe Community Board minutes

Minutes of the meeting of the Wing & Ivinghoe Community Board held on Tuesday 14 March 2023 in MS Teams, commencing at 6:30pm and concluding at 7:36pm.

### **BC Councillors present**

A Bond (Chairman), D Blamires, P Brazier (Vice-Chairman), P Cooper and C Poll

### **Town/Parish Councils and other organisations present**

D Kellner (Wing), B Knight (Ivinghoe), C Lincoln (Whitchurch), S Lott (Ivinghoe), C Martin (Buckinghamshire Council), J McAteer (Buckinghamshire Council), K Parnell (Wing resident), P Pataky (Edlesborough), J Rose (Weedon), B Saintey (Pitstone), N Shardlow (Watermead), C Smith (Marsworth), F Wakefield (Slapton), M Waters (Cublington) and A Williams (Slapton)

### Agenda Item

#### **1 Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

#### **2 Apologies**

Karen Groom, Claire Bamber, Sue Severn.

#### **3 Minutes**

The Minutes of the meeting held on 6th December 2022 were agreed as a correct record.

#### **4 Declarations of Interest**

There were none.

#### **5 Funded Project Updates**

Representatives from two projects that had received funding from the community board were invited to give a brief presentation to highlight the impact of their respective projects on their local areas.

#### **Repair Café (Alex Razak)**

The repair café had launched in February 2022 and alternated between Pitstone Pavilion and Ivinghoe Hub every 4<sup>th</sup> Saturday morning, to repair electrical items that would otherwise be thrown away and contribute to electronic waste and pollution. Alex was extremely grateful for the volunteers who have given up their time to support the café by lending their expertise or providing food. The turnaround for funding from the community board had been less than two months, which had played a part in ensuring that the services

of those volunteering could be kept. Savoury food and cakes were provided, and the café served a double purpose as a nice place for the community to socialise while they waited for their turn at one of the repairing tables. They were then asked if they would like to make a donation, which was used to maintain the café. The next meeting would take place on 25<sup>th</sup> March between 9:30am to 12:30pm at the Pitstone Pavillion.

Alex confirmed that she was aware of at least three other repair cafés across the country that were able to continue to operate through donations exclusively, and this is what was intended for this project. The community board funding was put towards initial start-up costs including insurance and training courses for repair volunteers, however this was not expected to be a recurring cost moving forward.

### **Orchard Ground (Martyn Waters)**

Community board funding had assisted in a wider project to renovate the recreational site and the surrounding area. This included efforts to restore previously waterlogged areas and helped to increase general accessibility to the site and allotments. The site played host to a number of community activities including the local cricket and tennis clubs, which were now better able to provide coached activities for young people around the Cublington area and further afield.

Following a survey of those in the community, the neighbouring North Field site was successful in acquiring planning permission for a change of use from agricultural land to public amenity. 2,500 tree whips from the Woodland Trust had since been planted at the site by a team of volunteers. Heart of Bucks had also provided a grant for a community orchard with 60 fruit trees, and a blossom circle to commemorate the impact of the covid-19 pandemic in the village. More mature trees had been integrated into the new woodland area following a donation from the Tree Council. Future plans for the site included a hard surface footpath and a fresh air fitness trail.

Martyn confirmed that he was happy to provide advice to other Parish Councils regarding the process by which planning permission was sought and granted for developments like the Orchard Ground site, in order to facilitate similar renovation efforts elsewhere.

## **6 Community Board Update Engagement & Funding Update**

Katrina reminded attendees that the budget for the 2022/23 fiscal year stood at £99,040 of which £58,501.93 had been allocated. £40,122.54 was awaiting allocation to pending projects. It was explained that 50% of grant and small grants applications had been received between December and January, creating a bottleneck in applications processing, and explaining the large amount of money awaiting allocation.

Twenty projects had been funded in the 2022-23 fiscal year, double that of the 2020-21 fiscal year.

Of the four priority areas established by the community board (Economic Recovery, Environment, Health and Wellbeing, and Highways), 75% of funding had been allocated to projects related to health and wellbeing, identifying this as the top priority area for the community board by a significant margin.

## **Working Practices 23/24**

Katrina also invited feedback on potential improvements to the funding application process into the next fiscal year. The responses were given in writing and would be collated and considered for implementation. A particular query concerned a digital means of applying for funding, which would allow applicants to track their application through various stages. It was explained that this was a good idea but might not be feasible to create an implement in time for the next fiscal year.

### **In the Patch**

Katrina had been out and about much more over recent months and had enjoyed meeting people and taking feedback on the community board and its work. Anyone who wanted Katrina to attend an event to promote the community board, or provide advice on a potential project was free to contact her to discuss at [wingandivinghoecb@buckinghamshire.gov.uk](mailto:wingandivinghoecb@buckinghamshire.gov.uk)

## **7 Youth Council**

David Kellner (Wing Parish Chairman) gave an update to the community board to highlight project ideas that had been identified by the Wing Youth Council (comprised of eight pupils from The Cottesloe School, and four from Overstone School). The Youth Council's Chairman had attended the last Wing Parish Council meeting to highlight their work and seek support from the Parish Council where suitable. A refurbishment the Jubilee green play area had been identified as the Youth Council's first project. The Wing Allotment Society had also provided an allotment for the Youth Council to use to grow vegetables.

David would endeavour to arrange someone from the Youth Council to come along to a future community board meeting.

## **8 Community Matters Proud of Bucks Awards**

Winners had been selected in all three categories (Young Community Champion, Local Community Champion, and Community Group Contribution). Congratulations were given to all those nominated. The awards ceremony would take place in June 2023 once a venue was confirmed. The date for the ceremony would be communicated in due course. The awards would be a community board event, so all parishes and residents were welcome to attend. Anyone with suggestions of who could be invited to speak or attend the ceremony (including representatives from local charities or community groups) was advised to notify Katrina.

### **Community News**

Wing Market had invested in social media to boost local awareness. It was hoped that the community board would have a presence there once a month moving forward.

Attendees were asked to promote the Great British Spring Clean in their areas.

A huge congratulations was given to Wing Belles Girls Football Team on their U18s Berks and Bucks FA County Cup win.

## **Dementia Awareness Training**

A training provider for the Dementia Awareness Training had now been booked. Sessions were free to access but would require advanced booking via Eventbrite due to limited spaces (108 in total). There would be three sessions per day (9:30am-12pm, 12:15pm – 2:45pm, 3pm – 5:30pm) on the following dates:

- 16th May, Pitstone Pavillion – Dementia Action Week
- 30th May, Watermead Village Hall
- 07th June, (Venue TBC) – Carers Week

# Agenda



Wing & Ivinghoe  
Community Board

Chairman's Welcome

Apologies

Agreeing of the Minutes and actions

Project Updates – Repair Café and Orchard Ground

Board Updates – Including a funding update, engagement activity

Youth Council update

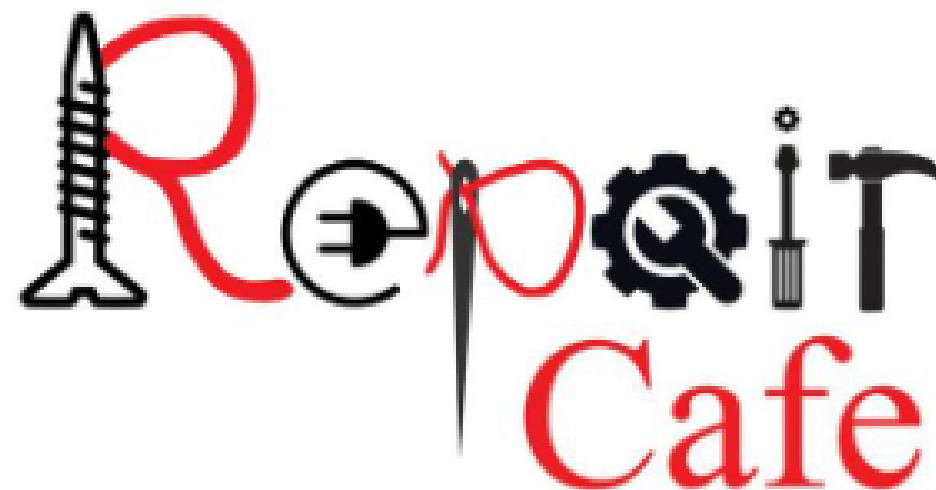
Community Matters – Including updates on Proud of Bucks



# Project updates – Repair Café and Orchard Ground



- Update from Alex Razak – Repair Café (Delivered by Cllr Peter Brazier)
- Update from Parish Cllr Martyn Waters – Orchard Ground





# Repair Café

Alex Razak,  
Ivinghoe and Pitstone  
Repair Café Enterprise  
Co-ordinator

**Repair Café**

Saturday 25th February  
9.00-12.00  
Pitstone Pavilion

Bring along broken items  
to be fixed by volunteers!

No charge for  
fixing, but  
donations are  
welcome

Don't  
DITCH  
it

FIX it

SAVE:

Bring along:

- Tools and equipment
- Electrical goods
- Electronic devices (phones/tablets/laptops)
- Clothing, fabrics, jewellery
- Household items
- Toys and games
- Wooden items
- Bicycles

And more...

**Repair Café**  
*Tease it? No way!*

Ivinghoe & Pitstone Repair Café  
ivinghoerepaircafe@gmail.com



# Repair Cafe

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- 18 items were repaired at the inaugural event
- Alternating between Pitstone Pavilion and Ivinghoe Hub it is open every 4th Saturday morning for you to bring along your items
- Our next Repair Cafe is Saturday 25th March from 09.30-12.30 at Pitstone
- [ivinghoerepaircafe@gmail.com](mailto:ivinghoerepaircafe@gmail.com)







# Orchard Ground –

Cllr Martyn Waters,  
Cublington Parish Council



- Community Board funding has helped to elevate the asset, making it much more accessible for all who visit and utilise the space
- The enhancement has made it easier for residents to access the allotments and play park. Especially if you're accompanied by a set of wheels. (Wheelbarrow, trike, pushchair etc)
- Orchard Ground Association have been successful in obtaining support from varying sources that may be of interest to others



# Orchard Ground Aspirations

Now that access and water logged areas have been successfully improved ... Our next steps are...



# FUNDING AND ENGAGEMENT ACTIVITY

Community Board Update

Katrina Holyoake, Community  
Board Manager



Wing & Ivinghoe  
Community Board

# Funding Update

Budget 2022/23	Allocated/Ringfenced
£99,040	£58,501.93

Budget 2023/2024	Queued – Awaiting approval
TBC	£40,122.54

- Over 50% of the grant applications were received in December and January
- Over 50% of the small grant applications were received in December and January

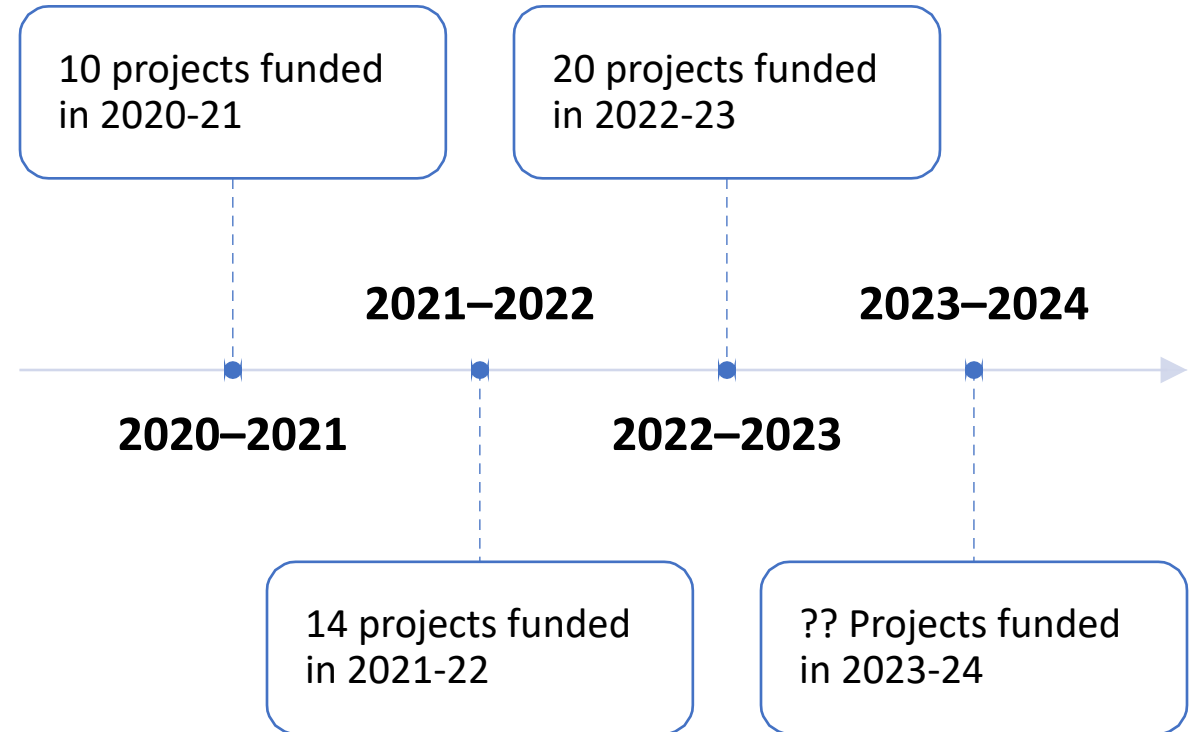


Organisation	Scheme	Amount Requested
Watermead Gardening Society	Allotments Open Space • Report Complete • Members requested additional detail	£984
Marsworth Village Hall	Community Oven • Report Complete • Funding officer requesting some additional detail	£4,049.99
Ivinghoe Parish Council	Park Surfacing • Report Complete • Funding officer to request some additional detail	£9,299.80
Ivinghoe Parish Council	Ivinghoe Conservation Area Parking Improvements • Report Complete • Funding officer to request some additional detail	£6,678.75
Windmill Pre School	Outdoor refurbishment • Report Complete • Funding officer to request some additional detail	£4,000
Mentmore Parish Council	Coronation Trees • Report Complete	£860
Pitstone Parish Council	Solar Panels for Sports Pavilion • Report in progress • Due dilligence in progress	£13,300
Cublington Parish Council	Local information Lecturn • Report in progress • Due dilligence in progress	£950
<b>Total:</b>		<b>£40,122.54</b>

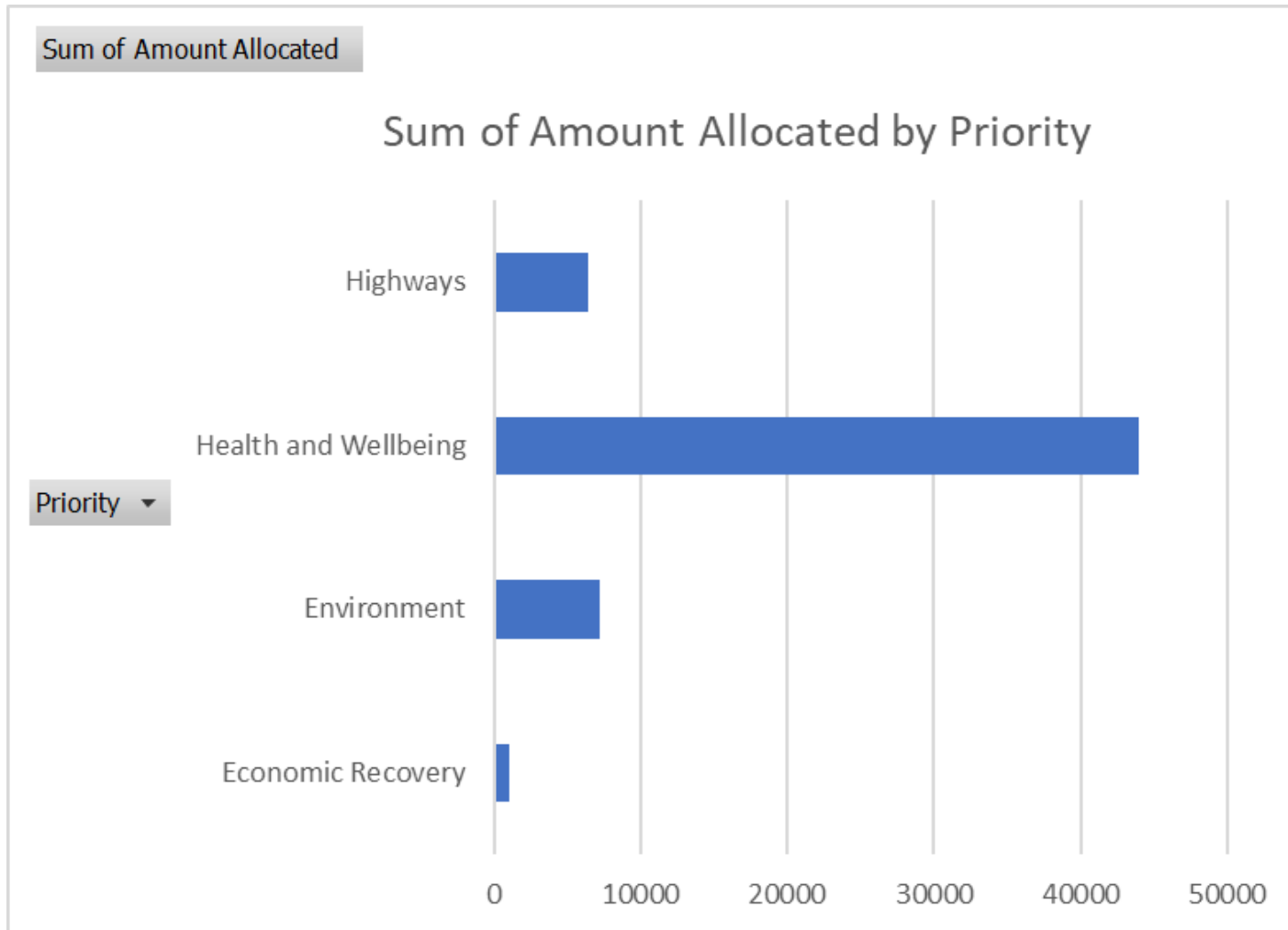
## In the queue

- Remaining applications from 2022/2023
- The listed projects will be continuing their process once internal panels reconvene
- 3 applications received in Febraury 2023 will follow these into 2023/2024

# Funding Update

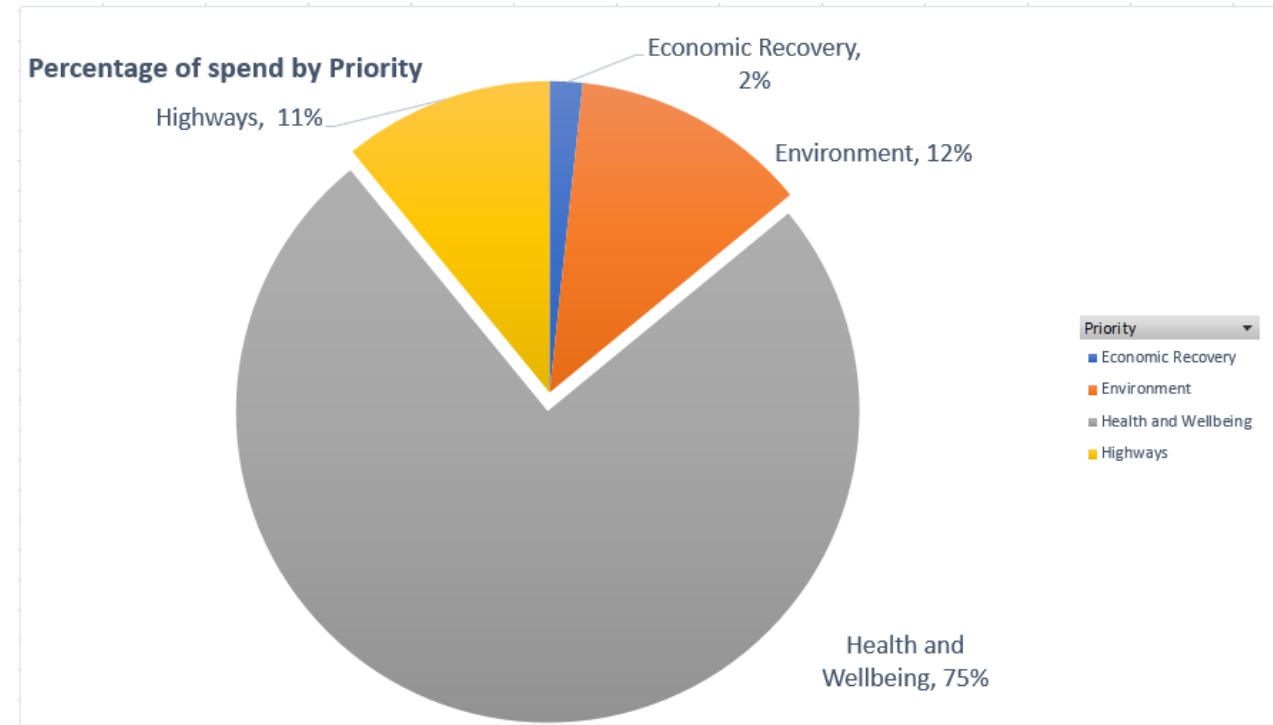


Priority	Sum of Amount Allocated
Economic Recovery	£1,000
Environment	£7,217.1
Health and Wellbeing	£43,903.63
Highways	£6,381.2





# Priority breakdown



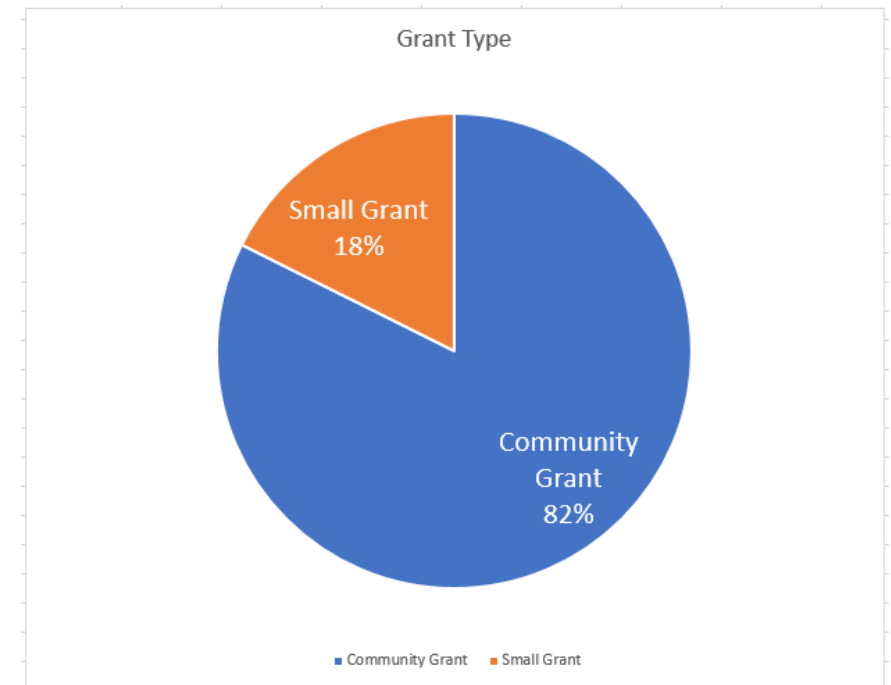
- Supporting accessibility where possible in a very rural setting
- Encouraging recreation and physical activity amongst our residents by offering them alternatives
- Health and Wellbeing complimentary to Environment and vice versa
- Economic recovery similarly compliments both of those. Is this something the board could focus on?





Grant Type	Sum of Amount Allocated
Community Grant	£48,187.63
Small Grant	£10,314.3

- Introduction of small grants in 22/23
- Changes did take time to adjust
- Reminder: Community grants do require contributory funding



# Working Practices 23/24?

- Funding windows to avoid at end of year deadline?
- A guide to submitting the application video?
- Email alerts for status of applications?
- Examples from other boards on our facebook page or these meetings?
- More input from the board on the design of projects?
- Workshops on the patch?

# In the Patch

Supporting you in finding contributory funding

Meeting more people who have their own networks

An opportunity to see the benefits of recently funded projects

Time to share ideas, identify duplications and think strategically

Understanding barriers and how to overcome them





# In the Patch

Encouraging involvement from others to support project delivery and engagement

Hearing the voices of residents in a neutral setting

Intelligence for other Bucks teams who can support

We have been able to share outcomes and learn more about what matters on the ground

Changing perceptions

# Themes

- Community safety
- Health and social care
- Littering
- Parks and recreation - quiet spaces

- These themes are not all within the Community Board's remit, but what can we do?
- Strategically connect services/teams and those concerned
- Find additional support financial and subject matter





# Wing Youth Council-

Wing Parish Chair –  
Cllr David Kellner



- Young people can learn about the wider community, active citizenship,
- Young people can have influence on the wider community
- Young people can offer new ways of thinking or points of view
- Young people are our future



The Cottesloe School



# Community Matters

- We have winners in all three categories!
  - Young Community Champion
  - Local Community Champion
  - Community Group Contribution
- Awards will take place in June 2023
- We will be able to confirm a date very soon and cascade invitations
- All parishes and residents are welcome to attend - This is a Community Board Event
- Let us know, who you'd like to see there



## In other news...

- Wing Market has invested in Social Media to boost interest. I will be returning in the summer months to be available
- Great British Spring Clean starts this week. Pledge a bag worth as an individual or as part of a group. Parishes are already sharing details on how you can. Please continue to promote where possible. Link will be cascaded
- Congratulations to Wing Belles U18'S girls football team on winning the Berks and Bucks FA County Cup





# Dementia Awareness Training

- Bookable on Eventbrite very soon.
  - 16th May, Pitstone Pavillion – Dementia Action Week
  - 30th May, Watermead Village Hall
  - 07th June, TBC – Carers Week
- 12 delegates per session, 3 sessions a day.
  - 9.30am-12pm
  - 12.15pm - 2.45pm
  - 3pm – 5.30pm
- 108 spaces in total
- Look out for updates via Facebook



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